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| **INSERT YOUR LOGO HERE** |

**STATEMENT / NOTICE**

**NOTICE**

TO:

FROM: MANAGEMENT

DATE:

TIME:

**STRIKE**

You have not yet resumed your duties. Neither have your employee representatives com forward to discuss your grievances with management. Management is not aware of the reason(s) why you have stopped working. The reason(s) can be discussed and investigated only you tell us what they are. Therefore, management requests that:

1. you nominate three spokespersons to discuss your grievances with management;
2. you take 30 minutes to discuss your grievances with the spokespersons and compile a list of all your grievances;
3. the spokespersons meet with management at \_\_\_\_\_\_\_(time) in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(venue) to discuss the grievances. Management assures you that the spokespersons will not be victimised; and
4. the spokespersons will be allowed to report back to you during and after the discussions with management.

Lastly, we must inform you that since you have not resumed your duties at the prescribe time, the principle of “no-work-no-pay” will apply, it is therefore in the interest of all concerned that this problem be resolved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MANAGER